

**MINUTES OF THE  
REGULAR MEETING OF THE  
RANCHO SANTA FE  
COMMUNITY SERVICES DISTRICT**

**May 9, 2005**

**PRESENT**

J. Laret  
D. Moul  
D. Nelson  
J. Tanner

**ABSENT**

M. O'Driscoll

**GUESTS**

D. Brockett  
J. Lechleiter

**STAFF**

J. Pastore  
C. Duffy  
J. Pape  
P. Merriam

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The regular meeting of the Board of Directors of the Rancho Santa Fe Community Services District was called to order at 1:30 p.m. by President Moul.

**1. Roll Call and Call to Order.**

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

President Moul directed staff to move the Committee Reports up to the beginning of the Agenda for all future meetings.

**BOARD ITEMS:**

**4. Consent Calendar.**

**ACTION:** Director Laret moved to approve item no. 6 on the consent calendar. Director Tanner seconded. Motion carried unanimously.

**5. Minutes of the April 11, 2005 Regular Meeting.**

**ACTION:** Director Tanner moved to approve the minutes as submitted. Director Laret seconded. Motion carried unanimously.

**6. Dudek & Associates April 2005 Invoices.**

**ACTION:** Approved on the consent calendar.

**7. Santa Fe Valley CFD.**

- a. Project Update. – Jeff Pape updated the Board on the status of the wet weather reservoir liner repair. Chuck Duffy reported on the bond financing status for the second issuance of CFD bonds.

8. **DRAFT FY 2003/04 Audited Financial Statements.**  
Mr. John Lechleiter from Grice, Lund & Tarkington reviewed the draft audit in detail with the Board.
9. **Adoption of New Sewer Connection Fee – SID #2 and SID #3; Ordinance No.(s) 112 and 113.**  
**ACTION:** Director Nelson moved to approve and adopt Ordinance No.(s) 112 & 113 and directed staff to publish the Ordinances within 15 days of approval. Director Tanner seconded. Motion carried with Director Laret absent from the vote.
10. **Brandes Sewer Line Reimbursement Agreement No. A-2005-10.**  
**ACTION:** Director Tanner moved to approve Agreement No. A-2005-10. Director Laret seconded. Motion carried unanimously.
11. **Consideration of Request for Dudek & Associates Contract Amendment to GIS Mapping Work in the Amount of \$6,290.**  
**ACTION:** Director Laret moved to approve the contract amendment in the amount of \$6,290. Director Nelson seconded. Motion carried unanimously.
12. **Consideration of Proposal from Dudek & Associates for CEQA Work and Major-Use Permit Processing for RSF STP Expansion.**  
Item tabled.
13. **Preliminary FY 2005/06 Budgets.**  
The General Manager reviewed the preliminary budgets in detail with the Board. The Board directed the General Manager to prepare a Resolution of Appreciation for Dudek & Associates congratulating them on their 25<sup>th</sup> anniversary.
14. **General Manager's Report.**
  - a. Treatment plant operations. – Noted and filed.
  - b. LAFCO Mailed-Ballot Election Results for Regular Special District Member. – Noted and filed.
15. **Monthly Flow Reports.** – Noted and filed.
16. **Monthly Financial Reports.**
  - a. April 2005 Revenue & Expenditure Report. – Noted and filed.
  - b. LAIF Report. – Not available.

**17. Landscape Committee Reports.**

- a. Update on Association Work. – Dick Brockett reported that work continues on maintenance items, particularly weed control.
- b. Request by RSF Association for Contract Increase.  
The Board directed staff to budget for the requested increase.

**18. Upcoming Seminars/Conferences.**

None.

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all correspondence to and from the District for the month of April 2005 was given to each Director along with the Agenda.

**19. Adjournment.**

President Moul adjourned the May 9, 2005 Regular Meeting of the Rancho Santa Fe Community Services District Board of Directors at 3:35 p.m.

**ATTEST:**

**APPROVED:**

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Pamela Merriam, Secretary

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Doug Moul, President

**DATE:**

**DATE:**

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